



## **Planning and Zoning Officer**

The City of Warrenton is seeking a full time Planning & Zoning Officer. This individual will be responsible for all aspects of Planning and Zoning both in the office and in the field, they will be working directly with the public, as well as preparing for small City projects. Qualified applicants must possess strong organizational skills, excellent verbal and written communication skills, and the ability to effectively manage multiple projects in a fast paced environment. Engineering experience is a plus. Individual must be proficient with Microsoft Windows, Word, Excel, and GIS systems. Experience with municipal codes, plan review, and project development a plus. Salary is commensurate with experience. Cover letter indicating current salary requirement must accompany application/resume in order to be considered.

The City of Warrenton provides an excellent working environment and benefit package including 100% paid employee health insurance, deductible reimbursement, and MO LAGERS retirement plan.

Applications can be obtained on the City website at [www.warrenton-mo.org](http://www.warrenton-mo.org) or at City Hall, 200 W. Booneslick, Warrenton, MO 63383

**Application Deadline June 13, 2018**

Equal Opportunity Employer