

REQUEST FOR QUALIFICATIONS

The City of Warrenton is requesting qualifications from qualified consulting engineer firms for design and construction engineering services relative to the Warrenton Downtown Sidewalk Replacement Project in Warrenton, Missouri. Interested firms can obtain the Request for Qualifications from Brandie Walters, Director of Operations at 200 West Booneslick, Warrenton, MO 63383, or by calling 636-456-3535 or email at bwalters@warrenton-mo.org. RFQs accepted no later than October 18, 2018.

REQUEST FOR QUALIFICATIONS

Warrenton Downtown Sidewalk Replacement Project Design/Construction Engineering Services

Request for Qualifications

The City of Warrenton is requesting qualifications from qualified consulting engineering firms for design & construction engineering services relative to the Warrenton Downtown Sidewalk Replacement Project in Warrenton, Missouri. Interested firms should submit four (4) copies of sealed qualifications no later than 5pm on October 18, 2018, to:

Brandie Walters
City of Warrenton
200 W. Booneslick
Warrenton, MO 63383

Please mark your package “RFQ – Downtown Sidewalk Replacement Project”.

Description of Project

The Warrenton Downtown Sidewalk Replacement Project is a construction project scheduled to occur during the city’s current fiscal year (running July 1, 2018 through June 30, 2019). The design and construction components of this project are currently funded in the City’s budget.

The purpose of the project is to replace the existing downtown sidewalk (defined below), with a new sidewalk as the first phase of improvements to all the sidewalks in the downtown area. This project is intended to improve not only the condition of the existing sidewalk but to also improve the accessibility both for wheelchair and foot traffic. The current condition of the existing sidewalk would be classified as “poor” primarily related to the elevation of the sidewalk related to the street. This project will enhance sidewalk conditions while improving accessibility to ADA compliant standards.

The potential project area is approximately 240 feet in length along the North side of Route MM also known as Main Street or Booneslick Road from North East Street to Dryden Street. Consideration must be given to existing grades from the building fronts out to the curb in relation to the longitudinal grade of the street.

Proposed Timeline

Submissions must include estimated timeline for completion of the design component of the project based upon the firm’s existing work load.

Requested Information & Evaluation Criteria

Interested firms should submit a letter of interest which should not exceed five (5) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. The submission should include:

- A letter of transmittal
- Resumes for project personnel

- Information on three similar projects including engineers cost estimate compared to bid results.
- Response to each of the Selection criteria below.

The following Criteria will be the Basis for Selection:

1. Specialized planning, design, and technical competence completing improvement projects in similar downtown areas.
2. Capacity and capability of the consultant to perform the work within the City's time frame of construction completion within the current fiscal year. The consultant shall provide a summary of the project approach and schedule for the work. The consultant shall include highlights of the resumes of the project personnel that will be assigned to this work and actually be working on the project for the duration.
3. Past record of performance on the three similar street projects of this nature, including the record of engineer's construction estimate versus actual bids and non-client initiated change orders.
4. Proximity or familiarity's with the City's needs. The consultant should include a summary of their understanding of the problems and alternatives for this project.

Budget, Funding, and Other Considerations

In-total, the city has anticipated \$150K to \$170K for the design, engineering, and construction of this project. The city is sensitive to the following events and/or circumstances:

1. Change orders, where their causes could/should have been considered or otherwise accommodated during the design phase.
2. The total project budget.
3. Engineers' estimates relative to the budget and then relative to the low bid in prior projects. Emphasis will be placed on previous experience of engineers' estimate of costs related to actual bids received. Maintaining budget constraints is of extreme importance.

Deliverables

Expected deliverables include: (i) preliminary & final design plans, (ii) bid documents, (iii) construction plans, (iv) any permitting, (v) presentation of design at a Board of Aldermen meeting, (vi) assistance with bidding & contractor selection, (vii) contract review & recommendation, (viii) site, ADA, & final inspections, (ix) change orders, (x) invoice & labor record review.

Contact for Questions

Consultants having questions about this Request for Qualifications should contact Brandie Walters, 200 W. Booneslick, Warrenton, MO 63383 or at 636-456-3535 or email at bwalters@warrenton-mo.org.