



City of Warrenton

200 West Booneslick

Warrenton, MO 63383

Phone: 636-456-3535 Fax: 636-456-1336

www.warrenton-mo.org

**Application for Site Plan Approval Section 405.390**  
**Administrative Site Plan Review**

Date: \_\_\_\_\_

Project# : SP \_\_\_\_\_

**Applicant Information**

**Owner Information**

Name \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_

Owner Signature: \_\_\_\_\_

**Site Information:**

Address: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

Project Name: \_\_\_\_\_

Prior Use: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

**Required Documentation:**

This application is required by City Zoning Regulation Section 405.390 SITE PLAN APPROVAL and is not considered accepted until a "site plan" and all required documentation is submitted and required fees paid.

The "Administrative Site Plan Checklist" is provided to serve as a guide in generating a Site Plan.

\_\_\_\_\_  
Applicant Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Applicant Name

\* Person with financial, contractual, or proprietary interest

**FOR CITY USE ONLY**

Application accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

## Administrative Site Plan Approval Process

### Section 405.390

This information is to be used as a guide and is not intended to amend or supersede any corresponding City, State, or Federal Ordinances/Laws. Additional information may be required by the City to properly process the applicant's request.

#### **Required for and all proposed developments, improvements and "Change of Use" in all zones.**

Application may be filed by any person with a financial, contractual or proprietary interest in the property to be developed according to the submitted plan.

The following steps are required in the approval process:

- 1. Applicant submission of completed application and required documentation, \$125.00 Filing Fee and \$100.00 Plan Review Fee.**

### Administrative Site Plan Checklist

**Project Name:** \_\_\_\_\_ **Project #:** SP \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

Filing Fee: \$125

Plan Review Fee: \$100

#### **The following may be required on the site plan, where applicable:**

<u>Needed</u>	<u>Received</u>	
<input type="checkbox"/>	<input type="checkbox"/>	Legal description and survey of proposed site
<input type="checkbox"/>	<input type="checkbox"/>	Location of site: _____, Proposed Use: _____, Present Zoning: _____,
<input type="checkbox"/>	<input type="checkbox"/>	Location and size of building/improvements on the site
<input type="checkbox"/>	<input type="checkbox"/>	Height, Number of stories, and form (architectural elevations) of proposed structures
<input type="checkbox"/>	<input type="checkbox"/>	Dimensions and area of lot/site
<input type="checkbox"/>	<input type="checkbox"/>	Ratio of floor area to site area
<input type="checkbox"/>	<input type="checkbox"/>	Location, description, and periods of illumination of all exterior lighting, including signage
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing trees (over 6" caliper for deciduous, 6' height for evergreens) Indicate which trees will be removed and which will remain
<input type="checkbox"/>	<input type="checkbox"/>	Landscape Plan including improvements such as: walls, fences, walkways, and irrigation systems
<input type="checkbox"/>	<input type="checkbox"/>	Location and general design and width of: driveways, curb cuts, and sidewalks
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed site grades at a minimum of two (2) feet contour intervals
<input type="checkbox"/>	<input type="checkbox"/>	Analysis of potential erosion and storm water runoff. Storm Water Management Plan
<input type="checkbox"/>	<input type="checkbox"/>	Location, area, and number of existing/proposed parking spaces
<input type="checkbox"/>	<input type="checkbox"/>	General use and development of the site, including: open spaces, plazas, landscaping, and buffering from adjacent activities or uses
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed on-site utilities including: storm water collection and detention, sanitary sewers, gas, electricity, telephone, cable or substations
<input type="checkbox"/>	<input type="checkbox"/>	Location and identification of any other proposed facilities or site improvements
<input type="checkbox"/>	<input type="checkbox"/>	Location and size of proposed signage with a color rendering of sign content
<input type="checkbox"/>	<input type="checkbox"/>	Documentation reflecting contact with Warrenton Fire Protection District <b>Contact:</b> Mike Owenby, Fire Chief Office: 636-456-8935 Email: <a href="mailto:wfpd1400@warrenton-fire.org">wfpd1400@warrenton-fire.org</a> 606 Fairgrounds Road Warrenton, MO 63383